

Social Issues and Challenges in Current Scenario ISSICCS - 2024

Guidelines for Preparing and Submission of Extended Abstracts

(A) GENERAL INSTRUCTIONS

- Extended abstracts should report original research.
- All submissions based on human or animal sensitive research should attach a **certified copy of the letter of ethics approval** issued by an Ethics Review Committee.
- Abstracts should be submitted via the online submission system using conference email address.
- When the abstracts are submitted via the online system, all relevant documents along with the extended abstracts need to be uploaded.
- Documents received **after the given deadline (20th November 2024), due to any reason will not be accepted unless there is a deadline extension.**
- Documents that do not conform to the guidelines will be rejected.

(B) INSTRUCTIONS TO AUTHORS

1. SUBMISSION

The following documents must be submitted via the online submission system on or before the closing date (20th November 2024).

- Title Page
- One page abstract
- Extended Abstract

2. BASIC FORMAT FOR ALL DOCUMENTS:

- Paper/page size and Orientation: A4 (210 x 297 mm), Portrait.
- All margins except left: 25mm. Left margin:30 mm. Gutter:00
- Font: Times New Roman, 11 points; Line spacing: 1.5 (18 pt), one column of text.
- No Header or Footer except 15 mm Footer for page numbering.

Paragraph	- Justified, No indent, No extra spacing before or after, No special effects
Insert – Picture	- Yes, for Figure and Table (Maximum 2)
Insert – Text Box	- Yes, for Figure or Table titles, if any (Maximum 2)
Format – Text Box – layout	- Wrapping style – Square, Horizontal alignment
Left or Right Flow-charts	- Inside a Text Box with a font size of 10–11 pt.

3. ABSTRACT

- a) The abstract should be **one page** in length, consisting of **not more than one paragraph** with a **word limit of 350**. Please do not include subheadings.
- b) **Figures** and **Tables** could be included **only if essential**.

- c) Acronyms should be written in full the first time they are mentioned in the text, followed by the abbreviation in parentheses.
- d) There shall be **no citations or references**.
- e) **Keywords** (4) should be mentioned in the abstract.
- f) **Acknowledgements** should be restricted to funding agencies/institutions.
- g) Please do not insert a page number for the abstract.

4. TITLE PAGE

- a) The **Title** of the paper should be brief and explain the study reported. Upper case font should be used only for the first letter in the first word in the title, proper nouns, and abbreviations and scientific terms if relevant.
- b) Title of paper should appear at the beginning of both the abstract and the extended abstract; Name(s) of author(s) and Address(es) **should not appear on pages carrying the abstract and the extended abstract**.
- c) **Name(s) of author(s)**: Initials with the last name is required for all authors in any order of preference.
- d) **Address(es) of author(s)**: The address of the institution in which the work was carried out should be included for each author, using superscripts ^{1,2,3} etc., at the end of each name if authors are from different institutions. If all authors represent the same institution, it is not necessary to use asuperscript.
- e) The “**Corresponding Author**” is considered as the Principal Author (indicated by placing *asterisk sign at the end of the name).

5. EXTENDED ABSTRACT

- a) Extended abstract (**word limit 800**; maximum three (03) pages; page numbers should be included)
- b) Should consist of the following sections: **Title, Introduction** (with objectives), **Methodology, Results, Discussion (or R & D Combined), Conclusions** (if relevant), **References, No Acknowledgement**.
- c) The use of graphs and charts (generated electronically) is encouraged, Graphics and photographs (scanned) could be included only if essential. All these should be with the sub-title **Fig.** and a relevant description or caption **below the item**. Tables (a maximum of 2) should have a caption on top and be numbered using **Arabic** numerals.
- d) **References**: include only a few essential references. The following format should be used:
Name(s) of author(s) with initials, year within parenthesis, title of the journal in italics, volume in boldface, page number(s). E.g.: Gunawardhana, H.D. and Sugathapala, P., (1989) *Analyst*, **115**, 215.

Name of the Corresponding Author:

Signature of the Corresponding Author:

Date:

**One Week International Seminar (Hybrid Mode) on Social Issues and Challenges in
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